

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
580 Opportunity Way  
LaGrange, Ohio 44050

## **REGULAR MEETING**

March 15, 2021

6:00 p.m.

### **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

#### **I. CALL TO ORDER BY PRESIDENT**

##### **A. ROLL CALL:**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

##### **B. PLEDGE OF ALLEGIANCE**

#### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

##### **A. APPROVE AGENDA AS PRESENTED**

##### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

##### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **III. STAFF PRESENTATIONS**

##### **A. ADOPT RETIREMENT COMMENDATION**

The Superintendent recommends adopting retirement commendations for the following individual (Attachment A):

- Diane Kline – 12 years

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adopt retirement commendations for the individual listed above (Attachment A).

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Walter\_\_\_\_;

#### **IV. AUDIENCE PARTICIPATION**

##### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

##### **B. INPUT FROM STAFF**

##### **C. PRESENTATION BY ANTONIETTA FILUT – YEAR IN PHOTO**

#### **V. CURRICULUM CORNER**

**Amanda Goran**, Director of Curriculum and Instruction

- Project Lead The Way Launch Training

#### **VI. SPED SPOTLIGHT**

**Kristen Campbell**, Director of Pupil Services

- Trends in Special Education – Where do we go from here?

#### **VII. FINANCIAL REPORT BY TREASURER/CFO**

##### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2021, as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O’Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

##### **A. EMPLOYMENT OF PERSONNEL**

###### **1. APPROVE CLASSIFIED CONTINUING CONTRACTS**

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Darlene Kalman – KES Special Needs Paraprofessional – effective 3/10/2021
- b. Jennifer Maurer – KES Special Needs Paraprofessional – effective 4/7/2021

**2. EMPLOY PERMANENT SUBSTITUTE TEACHER**

The Superintendent recommends employing the following individual as permanent substitute teacher during the 2020-2021 school year at a rate of \$120.00 per day, pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

- a. Zachary Srnis – effective 2/22/2021

**3. ACCEPT RESIGNATION**

The Superintendent recommends accepting the resignation of the following individual:

- a. Kenneth Stiner – Freshman Baseball Coach – effective end of day 2/22/2021

**4. ACCEPT CLASSIFIED RESIGNATION**

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Laura Wickes – Bus Driver – effective end of day May 31, 2021

**5. EMPLOY 2020-2021 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2020-2021 school year:

- a. Theresa Davis – KHS Cafeteria Worker – Step 0 - \$11.85/hr. – effective 3/1/2021

**6. EMPLOY CLASSIFIED SUBSTITUTE**

The Superintendent recommends employing the following individual as a classified substitute for the 2020-2021 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Mikayla McCourt  
Monitor - \$10.94/hr. – effective 3/8/2021  
Paraprofessional – Special Needs - \$10.94/hr.

**7. APPROVE RESPONSE TO INTERVENTION MEETING**

The Superintendent recommends approval for the following individual attending a Response to Intervention Meeting for a student outside of the contractual day, effective January 1, 2021 through May 28, 2021, to be paid at \$28.00 per hour, per time sheet, to be paid from Title IV Funds.

- a. Brooke Adkins

**8. EMPLOY 2020-2021 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2020-2021 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Jeffrey Holzhauer- Head Varsity Track – Step 7- \$6,845.18
- b. Jeffrey Ohl – Assistant MS Track – Step 7 - \$2,960.08
- c. Christine Manning – OHSAA Ticket Taker – rate set by OHSAA
- d. James Piazza – OHSAA Announcer – rate set by OHSAA

**9. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2020-2021 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Baseball – Franklin Bailey
- b. Baseball – Alan Carmen
- c. Baseball – Jeffrey Sivec
- d. Softball – Natalie Camp
- e. Track – Scott Wargo

**10. APPROVE 2021–2022 JOB SHARE CERTIFIED/LICENSED STAFF**

The Superintendent recommends approving the 2021-2022 job share for the following individuals:

- a. Kimberly Tafa – 4<sup>th</sup> Grade Teacher – Step 10 MA at 50%
- b. Ashley Trenchard – 4<sup>th</sup> Grade Teacher – Step 6 BA at 50%

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O’Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**IX. OTHER BUSINESS**

**A. APPROVE SERVICE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the Professional Development, Coaching, and Planning in literacy with K-5 teams for March 1, 2021, March 15, 2021, and May 17, 2021 at \$600.00 per day for a total cost of \$1,800.00.

**B. APPROVE PARTNERSHIP WITH CUYAHOGA COMMUNITY COLLEGE DISTRICT FOR DUAL ENROLLMENT**

The Superintendent recommends approving the Dual Enrollment Partnership with Cuyahoga Community College District as presented effective July 1, 2021 through June 30, 2022.

**C. ACCEPT DONATION**

The Superintendent recommends accepting the following donation:

1. Christine Greene - \$200.00 to KMS Media Production Class

**D. APPROVE THE REDUCTION OF MIDDLE SCHOOL GIRLS BASKETBALL PAY TO PARTICIPATE FEE**

The Superintendent recommends reducing the Middle School Girls Basketball Pay to Participate fee by 50% due to reduced season for the 2020-2021 school year.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**E. ADOPT RESOLUTION – APPROVE TO TEMPORARILY EXPAND EMPLOYMENT OF SUBSTITUTE TEACHERS CONSISTENT WITH AM. SUB. HOUSE BILL 409**

The Superintendent recommends adoption of the following resolution:

Pursuant to the authority granted in Section 3 of Amended Substitute House Bill 409 of the 133<sup>rd</sup> General Assembly, signed by Governor DeWine on or about January 7, 2021, the Board of Education temporarily authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.226, and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied and said substitute teachers hold a high school diploma.

This is a temporary resolution of the Board of Education, and the authority granted by this resolution extends from the effective date through June 30, 2021 and terminates thereafter.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve the above resolution.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_: Walter \_\_\_\_; Wakefield\_\_\_\_;

**F. A RESOLUTION APPROVING AND AUTHORIZING AMENDMENT TO A CERTAIN LEASE-PURCHASE AGREEMENT FOR THE PURPOSE OF LOWERING THE INTEREST RATE THEREOF AND AMENDING THE RELATED BASE RENT SCHEDULE ATTACHED THERETO, APPROVING RELATED DOCUMENTS, AND AUTHORIZING AND APPROVING OTHER RELATED MATTERS.**

**WHEREAS**, Section 3313.375 of the Revised Code provides that the board of education of a school district may enter into a lease-purchase agreement providing for the construction, enlarging or other improvement, furnishing, and equipping of facilities or improvements to facilities for any school district purpose and, in conjunction therewith, may grant a lease for land and existing improvements under the board's control for a period not more than five years longer than the term of the lease-purchase agreement; and

**WHEREAS**, Section 3313.375 further provides that the obligations of the board of education under such a lease-purchase agreement shall not be construed as net indebtedness of that school district pursuant to Section 133.06 of the Revised Code; and

**WHEREAS**, pursuant to Section 3313.375 and a resolution, adopted by this Board on May 19, 2018, this Board has heretofore entered into a Ground Lease, dated as of May 24, 2018 (the "Ground Lease"), with The Huntington National Bank, as ground lessee ("HNB"), and a Lease-Purchase Agreement, dated as of May 24, 2018, with HNB, as lessor (the "Existing Lease" and, as amended as contemplated herein, the "Facilities Lease"), providing for the construction, improvement, furnishing and equipping of school facilities for School District purposes, all as more fully described in Exhibits A-1 and A-2 to the Facilities Lease (collectively, the "Improvements"); and

**WHEREAS**, HNB has offered and agreed to reduce the Base Rent due under and defined in the Existing Lease such that the interest component of same will reflect a rate of 2.56% per annum (the "Reduced Rate") on the aggregate outstanding principal component of the Base Rent from the current rate of 4.30% per annum; and

**WHEREAS**, in order to take advantage of this opportunity to save interest costs, this Board desires to approve and authorize the execution of an amendment to the Existing Lease (the "Amendment") and any additional related documents in order to reflect the Reduced Rate;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Keystone Local School District, County of Lorain, State of Ohio, that:

Section 1. Authorization of Amendment. In connection with the Amendment, the President of the Board or, in the absence of the President, the Vice President of the Board (collectively, the “President”) and the Treasurer of the Board (the “Treasurer”), each and all, are authorized to sign and deliver the Amendment. The Amendment is approved in substantially the form as is now on file with this Board, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District that are approved by the officers signing such document on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Amendment by those officers.

Section 2. Determination of Facilities Lease Terms. The terms of the Existing Lease shall not be modified pursuant to the Amendment; provided, however that the interest component of the Base Rent shall be amended to accrue at a single fixed rate of 2.56% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable semi-annually in accordance with a Base Rent Schedule attached to the Amendment.

Section 3. Other Instruments. In connection with the Amendment, the President, Vice President and Treasurer of the Board, and the Superintendent of Schools, each and all, as appropriate, are hereby authorized to take any and all other actions and to sign and deliver any and all other instruments, agreements, certificates and documents, as may in their judgment be necessary, desirable, advisable or appropriate in order to give effect to the Amendment and to the covenants described herein, and carry out the transactions contemplated herein.

Section 4. Tax Covenants. This Board covenants to use, and to restrict the use and investment of, the proceeds of the Existing Lease, as amended by the Amendment and thereby deemed reissued for federal income tax purposes, in such manner and to such extent as may be necessary so that (a) the obligations of the School District under the Facilities Lease will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the “Code”) or (ii) be treated other than as obligations to which Section 103 of the Code applies, and (b) the interest components of the Base Rent will not be treated as an item of tax preference under Section 57 of the Code.

This Board further covenants (a) to take or cause to be taken such actions that may be required of it for the interest components of the Base Rent to be and to remain excluded from gross income for federal income tax purposes, (b) to take or authorize to be taken any actions that would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i)



apply the proceeds of the Facilities Lease to the governmental purpose of the Facilities Lease, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government if required, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of the interest components under the Code.

The Treasurer, as the fiscal officer, or any other officer of this Board or the School District having responsibility for signing the Facilities Lease is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of this Board or the School District with respect to the Facilities Lease as this Board or the School District is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Facilities Lease or the interest components of the Base Rent or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board and the School District, as may be appropriate to assure the exclusion of the interest components of the Base Rent from gross income and the intended tax status of the interest components of the Base Rent and (c) to give one or more appropriate certificates of this Board and the School District, for inclusion in the transcript of proceedings relating to the Facilities Lease, setting forth the reasonable expectations of this Board and the School District regarding the amount and use of all the proceeds of the Facilities Lease, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest components of the Base Rent and the tax status of the Facilities Lease. The Treasurer is specifically authorized to designate the School District's obligation to pay Base Rent as "qualified tax-exempt obligations" if such designation is applicable and desirable, and to make any related necessary representations and covenants.

**Section 5. Retention of Bond Counsel.** The legal services of Squire Patton Boggs (US) LLP, as bond counsel to this Board and the School District, be and are hereby retained in connection with the Amendment. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with, and the rendering of the necessary legal opinion

upon, the completion of the execution and delivery of the Amendment. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this Board or the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Amendment is delivered. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 6. Severability. Each section of this Resolution and each part of each section hereof is hereby declared to be independent, and the finding or holding of any section or part of any section hereof to be invalid or void shall not be deemed or held to affect the validity of any other section or part of any section of this Resolution.

Section 7. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 8. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 9. Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

Moved by \_\_\_\_\_ second by \_\_\_\_\_ to approve the above resolution.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings @ 6:00 P.M.**

1. Monday, April 19, 2021 – Regular Meeting – KHS Conference Room
2. Monday, May 17, 2021 – Regular Meeting – KHS Conference Room
3. Monday, June 28, 2021 – Regular Meeting – KHS Conference Room

**X. OTHER BUSINESS TO COME BEFORE THE BOARD**

**A. ADMINISTRATIVE REPORTS**

**B. SUPERINTENDENT COMMITTEE REPORTS**

1. Deborah Melda: JVS Representative
2. Carrie O’Boyle: Building & Grounds & Public Relations
3. Devin Stang: Student Achievement Liaison, Finance/Insurance & Board Policy
4. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
5. Patricia Wakefield: Legislative Liaison & Public Relations
6. Dennis Walter: Finance/Insurance & Buildings & Grounds

**C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

**XI. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Roll Call: O’Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

**XII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: O’Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**RESOLUTION – DIANE KLINE**

WHEREAS, Diane Kline has served the staff, students, and residents of the Keystone Local School District for 12 years; and

WHEREAS, Diane Kline has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Diane Kline has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Diane Kline for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Diane Kline.